**Office of Laboratory Safety**

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RAM Authorization Amendment form

AU:       /       /

Name Department Office bldg / rm

Please indicate below what you are doing:

Add a room  Delete a room  Renovate/change a room  Add a protocol

Change existing protocol  Delete a protocol  Increase on-hand limit  Increase annual limit

**Note**: A change in isotope requires a change in protocol

For protocol or room changes use table 1. If changing an existing protocol include the ID#. A new or substantial change to a protocol requires a *protocol submission form*. To add, delete or make a substantial change to a room a *Rad lab commissioning form* must be submitted. If only adding or deleting a room, only fill out the last two columns.

Table 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ID (if exists) | Protocol short name | Isotope | Chemical form | Room (s) | Action |
|  |  |  |  |  | add  del |
|  |  |  |  |  | add  del |
|  |  |  |  |  | add  del |

For changes to activity limits or limits for a new isotope (only new section) use table 2

Table 2

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Isotope | Current on-hand limit (mCi) | Current annual limit (mCi) | New on-hand limit (mCi) | New annual limit (mCi) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Radiation Equipment - Add any radiation producing equipment such as sealed sources or x-ray machines.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of equipment | Manufacturer / model | Serial # | Owner (i.e.: PI, department) | Cal Date | Room (s) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Comments:

Please email this form to Greg Smith, [gdsmith@gwu.edu](mailto:gdsmith@gwu.edu)