

## **Biosafety Cabinets: Repair and Movement**

### **Routine Repairs**

- All required maintenance and repairs will be performed by Biosafety Cabinet (BSC) certified technicians.
- The Office of Laboratory Safety (OLS) is responsible for re-certifications only. The PI is responsible for any service or repairs (ex. HEPA filter replacements).
- Any re-certifications required due to repairs will be the responsibility of the PI.
- Copies of maintenance or repair reports will be maintained by the PI and the Office of Laboratory Safety.

### **Movement, Storage, Surplus or Disposal of BSCs**

- Please notify the OLS in advance when you plan to have a BSC moved, placed in storage, transferred to a new owner, discarded, removed from the University, or obtained from another institution or manufacturer.
- Prior to having the BSC moved the PI is responsible for ensuring proper decontamination of the BSC.
- BSCs must be professionally gas or vapor decontaminated by a certified technician before a unit is relocated, stored, or discarded based upon the agents which have been manipulated in the cabinet and the future usage of the BSC.
- Please contact an NSF/ANSI certified company to schedule this decontamination.
- Once the BSC is decontaminated and moved, it must be re-certified prior to use.

### **Biosafety Cabinet Re-Certification**

- Contact our office at 202-994-8258 or [labsafety@gwu.edu](mailto:labsafety@gwu.edu). Please have the BSC information (vendor, serial number, etc.) handy. OLS uses NSF/ANSI certified companies for the BSCs here at GW.